Scouts Australia – Victorian Branch
Leadership Development Program

Notification of In-Service Program Completion

Once you complete the In-service requirements, please complete this form, detach and send to your District Leader Adult Training Support or District Commissioner or Team Leader.

Activity Completion Checklist	**PLA Signature & Date Completed**	
Mutual Agreement (Page 14)		
Code of Conduct/Duty of Care (Page 15)		
Duty Statement (Page 16)		
Duty Statement – Leader of Adults (Page 17)		
In-service Activity 1 – Team Meeting (Page 22)		
In-service Activity 1 – Team Meeting Rovers only (Page 24)		
In-service Activity 2 – Group Committee/ Crew/ Team Visit (Page 25)		
In-service Activity 3 – District Training Meeting (Page 26)		
In-service Activity 4 – Networking with your Team (Page 28)		
In-service Activity 5 – Section Council (Page 29)		
In-service Activity 6 – Section/Team Meetings (Page 30)		
Six Meeting Review (Page 34 - 39)		
In-service Activity 7 – Program Reflection (Page 40)		
In-service Activity 8– Outings / Outdoor Activities (Page 42)		
In-service Activity 9– Other Section Visits (Page 43)		
Induction Checklist for New Leader (Page 44)		

District Leader Adult Training Support / District Commissioner / Team Leader

_____ District / Team

NAME: _____

REGISTRATION NUMBER: _____

SECTION/TEAM: _____

GROUP: _____

I have now completed the In-Service Program of my Basic Training. ❑

Leader Signature: _____

Endorsement: Personal Leader Adviser: _____ Date: _____

DLATS to forward this form to Scout Service Centre after noting in District Records.

© Scouts Australia Institute of Training